



Shree Meghmani Parivar And Shree Bhailalbai A. Patel  
(Detrojwala) Umiya Arts and Commerce College for Girls  
Sola, Ahmedabad – 380060

**ADD-ON COURSES 2023-24**

**27/3/24 to 12/4/24**

**FOUNDATION COURSE IN ENGLISH FOR B.A. STUDENTS**

**BY**

**Dr. Elizabeth Christian**

**(Soft Skills and English Language Trainer)**

**Organized by**

Shree Meghmani Parivar And Shree Bhailalbai A. Patel (Detrojwala)  
Umiya Arts and Commerce College for Girls



SHREE MEGHMANI PARIVAR AND  
SHREE BHAILALBAI A. PATEL (DETROJWALA)  
UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS  
SOLA AHMEDABAD - 380060

CIRCULAR

dt. 23/3/24

Foundation Course in English Grammar

This is a inform all the students of B.A sem-2 that from 27<sup>th</sup> march 2024 our college is going to commence a course "Foundation Course in English Grammar". The interested students can register their names through a google form link which has been given in the official whatsapp college group.

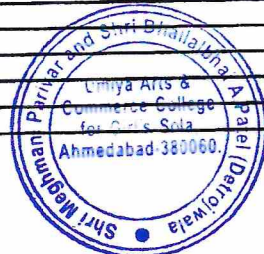
Trainer :- Elizabeth Christian  
Timing :- 9:30

Total Hours :- 30

Date :- 23/3/24 to 12/4/24

Principal

Sr	NAME	CLASS	SIGN	Sr	NAME	CLASS	SIGN
1	DR.RUPALBEN S.PATEL			16	Prof.NAKULBHAI N.SOLANKI		
2	DR.SHILPA J.PATEL			17	Prof. Arunbhai Parmar		
3	DR.AJITHA R.NAIR			18	Prof. Mukeshbhai Patel		
4	DR.DINESHKUMAR J.KANZARIYA			19	Prof. Niravbhai Pandya		
5	DR.AJAYBHAI M.RAVAL			20	Prof. Nirajbhai Patel		
6	DR.MANISHBHAI CHUDASHMA			21	Prof. BRJESHBHAI PRAJAPATI		
7	DR. BIPINBHAI M. VAGHELA			22	SHILPABEN MISTRY		
8	DR. JIGARKUMAR R. JOSHI			23	Prof. Shruti Gajjar		
9	Prof.DINESH K.PATEL			24	Prof.GHANSHYAMBHAI G.PATEL		
10	Prof.MEENABEN J.JADEJA						
11	Prof.HEENABEN C. PATEL						
12	Prof.MILINBHAI DANAK						
13	Prof.PARASARBHAI DAVE						
14	PROF.KUNJBIHARI MAKWANA						
15	PROF.YOGESH SOLANKI						





SHRI UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS (B. A.)

Topics to be covered:

Sr. No.	Topic Name	Hours	Activities	Date	Day
			minutes		
1	Sentence structure-types of sentences	1	30 mins.	27/3/24	Wednesday
2	Present tense	1	30 mins.	28/3/24	Thursday
3	Introduction	1	30 mins.	1/4/24	Monday
4	Nouns	1	30 mins.	2/4/24	Tuesday
5	Verbs	1	30 mins.	3/4/24	Wednesday
6	Conjunctions	1	30 mins.	4/4/24	Thursday
7	Prepositions	1	30 mins.	5/4/24	Friday
8	Articles	1	30 mins.	6/4/24	Saturday
9	Developing Paragraph	2	30 mins.	8/4/24	Monday
10.	Speaking skills (Techniques)	2	30 mins.	9/4/24	Tuesday
11	Reading skills (Techniques)	1	1	12/4/24	Friday
12	Assignments on reading and writing skills	11			
	Total	24	6 hrs.		11 Days

Trainer's Name: Dr. Elizabeth Christian

*Eliza*



*Ghali*

## **Trainer's Report**

**To:** Dr. Sangeeta P. Ghate  
Principal, Shri Umiya Arts and Commerce College for Girls

**Subject:** Report on Topics Covered for B.A. Students

(27/3/24 to 12/04/2024)

**Date:** 6/04/2024 **From:** Dr. Elizabeth Christian (Trainer)

**Email:** Christian.elizabeth@live.in

### **Introduction:**

I am pleased to present this report upon the successful completion of the English Language Training Program tailored for the B. Com students of Umiya Arts and Commerce College for Girls, conducted under the coordination of the principal, Dr. Sangeeta P. Ghate and Shri Ghanshyam Patel. This eight-day program was exactly designed to reinforce and advance the English language skills of the students, focusing on critical linguistic components crucial for their academic and future professional endeavours. This report provides an overview of the topics covered for the Bachelor of Arts (B.A.) students during the period from 27<sup>th</sup> March 2024 to 12 April 2024.

### **Summary of Topics Covered:**

#### **1. Sentence Structure - Types of Sentences:**

- Students were introduced to different types of sentences, including declarative, interrogative, imperative and exclamatory sentences.
- Emphasis was placed on understanding the structure and purpose of each type of sentence.

#### **2. Present Tense:**

- The concept of present tense in English grammar was discussed.
- Students learned about the formation of present tense verbs and their usage in various contexts.

#### **3. Introduction to English Language:**

- An overview of the English language, including its level- Beginners (A1 & A2), Intermediate (B1 & B2)

and Advanced (C1 & C2) and global significance was provided.

- Students explored the characteristics and functions of English as a language.

#### 4. Nouns:

- The fundamental concept of nouns and their role in sentence structure was covered.
- Different types of nouns, such as common nouns, proper nouns, and collective nouns, were introduced and explained.

#### 5. Verbs:

- Students learned about verbs as action words and their function in expressing actions, states, or occurrences.
- Various verb tenses and forms were discussed, with a focus on present tense during this period.

#### 6. Conjunctions:

- The role of conjunctions in joining words, phrases or clauses in a sentence was explored.
- Students were introduced to different types of conjunctions, including coordinating, subordinating, and correlative conjunctions.

#### 7. Prepositions:

- The concept of prepositions and their usage in indicating relationships between words in a sentence was covered.
- Examples and exercises were provided to help students understand the correct usage of prepositions.

#### 8. Articles:

- Students were introduced to the concept of articles (definite, indefinite and no articles) and their role in specifying or generalizing nouns.
- Rules regarding the usage of articles in different contexts were discussed and practiced.

**Outcome:** During the period from 27th March 2024 to 6th April 2024, the Bachelor of Arts (B.A.) students at Shri Umiya Arts and Commerce College for Girls received comprehensive instruction on various fundamental aspects of English language and grammar. The topics covered included sentence structure, types of sentences,

present tense, introduction to the English language, nouns, verbs, conjunctions, prepositions, and articles. Through these sessions, students gained a better understanding of the building blocks of English grammar, which will serve as a strong foundation for their language skills.

### **Challenges and Solutions:**

1. **Diverse Learning Styles:** One of the challenges faced was catering to the diverse learning styles and comprehension levels of the students. Some students may grasp concepts quickly, while others may require additional support and reinforcement.
  - **Solution:** Implementing a variety of teaching methods, such as visual aids, interactive activities and group discussions, can accommodate different learning preferences. Providing supplementary materials and offering one-on-one assistance to struggling students can also address individual needs effectively.
2. **Time Constraints:** With a limited timeframe for covering multiple topics, there was a challenge in ensuring thorough understanding and retention of the material within the allotted period.
  - **Solution:** Prioritizing key concepts and focusing on essential principles allowed for more efficient use of time. Breaking down complex topics into smaller, manageable segments and incorporating regular reviews and assessments helped reinforce learning and mitigate the impact of time constraints.
3. **Language Proficiency Levels:** Some students may have varying levels of proficiency in English, posing a challenge in maintaining an inclusive learning environment where all students can actively participate and comprehend the material.
  - **Solution:** Providing additional support for students with lower proficiency levels, such as offering supplemental resources, language assistance sessions, and encouraging peer collaboration, can help bridge the gap and ensure that all students can engage meaningfully with the material.

### **Recommendations:**

1. **Continued Practice and Reinforcement:** Encourage students to practice applying the concepts learned through regular exercises, assignments, and practical activities.

Incorporating real-life examples and scenarios can help reinforce understanding and application of grammar rules.

2. **Utilization of Technology:** Integrate technology resources such as online grammar tools, interactive multimedia presentations, and educational apps to enhance learning experiences and engage students in self-paced learning.
3. **Encourage Active Participation:** Foster a supportive and interactive classroom environment where students feel encouraged to ask questions, participate in discussions, and contribute their perspectives. This promotes active learning and deeper engagement with the material.
4. **Feedback and Assessment:** Provide constructive feedback on students' progress and performance, and offer opportunities for self-assessment and peer evaluation. Regular assessments can help gauge understanding and identify areas for improvement.
5. **Professional Development:** Support faculty members in staying updated with the latest teaching methodologies and resources through professional development workshops, seminars, and training sessions focused on effective English language instruction.

#### Conclusion:

The topics covered during this period aimed to provide students with a strong foundation in English language skills, including grammar and composition. By understanding the fundamental elements of sentence structure, students will be better equipped to communicate effectively in both spoken and written English.

I wish to express my gratitude to the principal, Dr. Sangeeta P. Ghate and Shri Ghanshyam Patel for their unwavering support throughout the program. I look forward to further opportunities to contribute to the educational advancement of our students.

Sincerely

Dr. Elizabeth Christian  
Soft skills and English language trainer

9824029976





**Shree Umiya K.V.C. Education Trust**  
**Shree Meghmani Parivar And**  
**Shree Bhailalbai A. Patel (Detrojwala)**  
**Umiya Arts And Commerce College For Girls**

**Dr. Sangeeta P. Ghate**

Principal

Cell. : 91 989898 8382

A temple of Light and Enlightenment

Gujarat University Code : 0232

Zone - 091 DP Code : 077

Accredited by NAAC : B++ (Aug. 21)

To Whom It May Concern

10/04/2024

This is to certify that **Dr. Elizabeth Christian** has served as an English Language Trainer at Shri Umiya Arts and Commerce College for Girls, Sola Bhagvat, Ahmedabad. Dr. Christian commenced her tenure on 9/10/2023 and concluded her services on 6/4/2024.

During her tenure with us, Dr. Elizabeth Christian exhibited exceptional proficiency and dedication in her role as an English Language Trainer. She effectively imparted knowledge and skills to students. Dr. Christian's teaching methodologies were innovative, engaging, and tailored to meet the diverse learning needs of our students.

Her deep understanding of both the English language and teaching pedagogy enabled her to create an enriching learning environment. She was highly regarded for her professionalism, expertise and approachability.

We acknowledge her significant contributions towards enhancing the English language proficiency of our students and fostering their overall academic growth. We wish Dr. Elizabeth Christian all the best in her future endeavours and express our gratitude for her invaluable service to our institution.

Sincerely

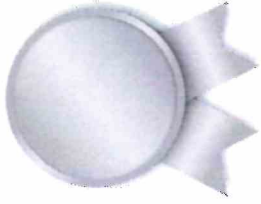
Dr. Sangeeta P. Ghate  
Principal  
Shri Umiya Arts and Commerce College for Girls  
Sola Bhagvat  
Ahmedabad







UMIYA ARTS AND COMMERCE COLLEGE  
FOR GIRLS



CERTIFICATE  
OF COMPLETION

THIS IS TO CERTIFY THAT

has successfully completed the 11-day add-on training for English Language at Shri  
Umiya Arts and Commerce College for Girls, Sola Bhagvat, Ahmedabad from  
27/03/2024 to 12/04/2024. We commend their commitment to improving their English  
language skills and wish them success in their future endeavors.

Dr. Sangeeta P. Ghate  
Principal

Ghanshyam Patel  
Coordinator

Dr. Elizabeth Christian  
Trainer





74	189	Thakor	Nishaben	Jituji	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel	Dishel
75	191	Maheta	Pooja	Amitbhai	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja
76	195	Suthar	Suthar Rinku	Masharabhai	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku	Rinku
77	199	Ladani	Sonali	Hareshbhai	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>	<del>Sonali</del>
78	201	Desai	TiSha Desai	Dineshbhai											
79	202	Rabari	Twinkle	Rajubhai											
80	76	Raval	Mayer	Damrurabhai	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer	Mayer
81	177	Desai	Kashish	Karmleshkumar	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D	K.K.D
82	179	Gravien	Niyati	Jagdishbhai	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati	Niyati
83	155	Nayl	Dharmini	Shalishbhai	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini	Dharmini
84	63	Thakor	Anjale	Amrutali	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale	Anjale
85	44	Thakor	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti
86	196	Bharamed	Sujata	Mangambai	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N	B.S.N
87	97	PAREKH	<del>Ekta</del>	<del>Ekta</del>											
87	97	PAREKH	Ekta	Mukeshkumar	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta
88	193	Desai	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi	Prityamshi
89	197	Rabuni	Nilam	Ratna bhai	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam	Nilam
90	140	Solemki	Pritya	Bhakti	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya	Pritya
91	46	Desai	Kesdk	Vasubhai	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk	Kesdk
92	165	Rabani	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika	Bhavika
93	167	THAKOR	BHUMI BHAVSANG	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi	Bhumi
94	94	Chandhary	Jigisha	Sedhabhai	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha	Jigisha
95	148	Dubal	Wen	Devenakumar	Wen	Wen	Wen	Wen	Wen	Wen	Wen	Wen	Wen	Wen	Wen
96	114	Thakor	Bhakti	Keshavabhai	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti	Bhakti
97	198	Raithod	Shivami	Bahadurabhai	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami	Shivami
98	144	Yadav	Shivani	Guddubhai	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani	Shivani
99	16	Labar	Pejja	fatehdad	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja	Pejja
100	192	Peremere	Prati	Katomanibhai	Prati	Prati	Prati	Prati	Prati	Prati	Prati	Prati	Prati	Prati	Prati
101															
102	54	Yadav	Salini	Dharmising	Salini	Salini	Salini	Salini	Salini	Salini	Salini	Salini	Salini	Salini	Salini
103	124	Rabaniyaji	Hitarci	Vishen kumar	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci	Hitarci
104	185	SETHAK	SETHAK	ANESHKUMAR	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK	SETHAK
105															



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UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS (B.A.)

English Language  
Training Feedback  
Form

Personal Information

- Name: TIWARI SWATI RAKESHKUMAR
- Medium: Gujerati Roll No: 38
- Stream: Arts Sem.: BA SEM-2
- Email: 521141977@gmail.com
- Phone: 8866902478 / 8980676589

Course Information:

- Trainer's Name: Dr. Elizabeth Christian
- Starting Date: 27-03-24 Ending Date: 6-04-24

Please rate the following details: (YES/ NO)

1. The course content was relevant to my needs. YES
2. The materials provided were helpful. YES
2. The topics were easy to understand. YES
3. Trainer's Performance was good. YES
4. The trainer was knowledgeable and well-prepared. YES
5. The trainer was approachable and responsive to questions. YES
6. The trainer's teaching style was effective and had good learning environment. YES
7. The class schedule and duration were convenient. YES
8. I feel I made significant progress in my English language skills. YES
10. The course helped me meet my language learning goals. YES

Overall, I am satisfied with the English language training program.

Student's signature:  
S. R. Tiwari

Date: 6-04-24





## UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS (B.A.)

### English Language Training Feedback Form

#### Personal Information

- Name: Prajapati Shivani Rampal.
- Medium: Gujrati Roll No: 146
- Stream: B.A. (Psy) Sem.: 2
- Email: Shivaniprajapati7956@gmail.com
- Phone: 9898911801

#### Course Information:

- Trainer's Name: Dr. Elizabeth Christian
- Starting Date: 27/03/24 Ending Date: 6/04/24

Please rate the following details: (YES/ NO)

1. The course content was relevant to my needs. Yes.
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Yes
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Yes
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Overall, I am satisfied with the English language training program.

Student's signature:

Shivani

Date: 06/04/24



**UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS (B.A.)**

**English Language  
Training Feedback  
Form**

**Personal Information**

- Name: JAIHWAL DIVYA PARITOSH
- Medium: GUJARATI Roll No: 119
- Stream: B.A. (PSY) Sem.: 2
- Email: hossdivya@jaiswal@gmail.com
- Phone: 7990068063

**Course Information:**

- Trainer's Name: Dr. ELIZABETH CHRISTIAN
- Starting Date: 27/3/24 Ending Date: 6/4/24

Please rate the following details: (YES/ NO)

1. The course content was relevant to my needs. YES
2. The materials provided were helpful. YES
2. The topics were easy to understand. YES
3. Trainer's Performance was good. YES
4. The trainer was knowledgeable and well-prepared. YES
5. The trainer was approachable and responsive to questions. YES
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Student's signature:

Date: 06/04/24

Divya